

Upsilon Chapter, Delta Kappa Gamma

Book Sale Grant Application 2025

To All Grant Applicants:

Please complete the attached application and submit it electronically to [teachwyo@yahoo.com](mailto:teachwyo@yahoo.com) or mail to Dr. Michelle Aldrich at 4505 E. 17<sup>th</sup> St. Cheyenne, WY 82001. Each application should be completed as a Word or PDF document. All applications must include the cover sheet and cannot exceed three (3) pages. All applications must be postmarked **no later than February 28, 2025** in order to be considered. Awards are based on funds available and partial awards may be made.

Those who have applied or have received funds in the past must complete this year's grant application in order to be considered. **Preference will be given to applications that benefit youth of Laramie County. Only applications benefitting Laramie County and used for educational purposes and/or programming will be considered.**

Please note we do **not** fund churches, capital investments, salaries, furniture, appliances, food items, advertising, clothing, or political organizations.

Organizations, agencies, or individuals receiving grant monies from Upsilon Chapter of Delta Kappa Gamma of Cheyenne will provide a written report confirming completion of the project and a full accounting of expenditures. The **final report is due on or before March 1, 2026**. All grant funds must be spent to benefit the specific project or program as approved in the initial application. Unused funds will be returned to the book sale grant committee.

Funds will be distributed after committee recommendations are approved by the general membership of Upsilon Chapter of Delta Kappa Gamma of Cheyenne. **Monies will be awarded during the April 21<sup>st</sup> 2025** chapter meeting.

Questions can be directed to Dr. Michelle Aldrich at [teachwyo@yahoo.com](mailto:teachwyo@yahoo.com) or 307-760-6213.

Good luck!

*Dr. Michelle Aldrich* 😊

2025 Upsilon Chapter, Delta Kappa Gamma  
Grant Application

Applicant/Organization Full Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Contact Name and Title \_\_\_\_\_

Total Dollar Amount Requested \_\_\_\_\_

Number of Youth Impacted? \_\_\_\_\_ Number of Adults Impacted? \_\_\_\_\_

What curricular area does your request apply to? \_\_\_\_\_

Please answer the following narrative questions. Do not exceed 3 pages:

- Please provide a brief description of your organization.
- Please provide your mission statement.
- Briefly describe the program or project that these funds would be used for. Be specific about the activities and the learning outcomes.
- Provide a timeline of the program or project with specific dates if possible.
- Provide a detailed budget. List items and costs in order of preference.
- If this project impacts adults, how does it support lifelong learning?
- If this project impacts youth, how will it enhance or reinforce academic learning?
- If this project is planned to continue beyond 2025, describe how it will be sustainable.

By submitting this application, I have read and understand the requirements of this application. All statements are true to the best of my knowledge.

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Signature of Individual submitting application

Date